



Castleford Road
Normanton
West Yorkshire
WF6 1QU

Telephone: 01924 890576
Executive Headteacher: Miss Sarah Gordon
Head of School: Mr Adam Riby
Chair of Governors: Matt Elliott
Email: sgordon@watertonacademytrust.org
ariby@watertonacademytrust.org

Friday 9th September 2022

Dear Parents and Carers,

Welcome Back!

On behalf of the staff and ourselves, we would like to extend a warm welcome back to all of our children, parents and carers. We trust that you have had a good summer break and we know that the children are ready to show us what they can achieve in their new classes.

You may have noticed that Mr Oldroyd has been present on the playground in the mornings this week. He is now a non-class based Deputy Headteacher. If you need help and support you can contact myself, Mr Oldroyd or Miss Chapman via the school office or catch us on the playground.

Queen Elizabeth II

Today we held a special assembly to celebrate the life of Queen Elizabeth II and mark her passing. If your child is struggling with this please contact us and we can offer advice and support.

Class emails

We appreciate that you may need to communicate with the class teacher. Please could we ask that you use the class email addresses below to make contact regarding learning etc. Be aware these will not be checked throughout the day but at the earliest convenience. As usual, if there is anything urgent, please contact the school office via the school telephone number.

Mrs Sawyer	NCPAducklings@watertonacademytrust.org
Mrs Wray Mrs Smith Mrs Brunyee	NCPAhargreaves@watertonacademytrust.org
Mrs Garside	NCPAhepworth@watertonacademytrust.org
Mrs Mackenzie	NCPAwaterton@watertonacademytrust.org
Miss Lewis	NCPAasharman@watertonacademytrust.org
Mrs Twigg	NCPAtomlinson@watertonacademytrust.org
Miss Bonner	NCPAbrownlee@watertonacademytrust.org
Mrs Beveridge Mrs Parkinson	NCPAadams@watertonacademytrust.org
Miss Rawes	NCPAbronte@watertonacademytrust.org
Mr Saville	NCPAcook@watertonacademytrust.org
Miss Scott	NCPAhockney@watertonacademytrust.org

Designated Safeguarding Lead: Mr A Riby Safeguarding Governor: Mr M Elliot
Deputy DSL: Miss S Gordon, Mr L Oldroyd, Miss A Chapman

If you are worried a child is at risk of harm, please contact one of the above or **Social Care Direct on 0345 8503503**
Copies of the Safeguarding Policy can be obtained from the school office or downloaded from the school website.



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Swimming Lessons – Year 5 children in Bronte Class

Swimming lessons will recommence on Monday 12th September to children in Bronte class for this term only. The Year 5 children in Cook class will take part in the Spring Term. Additional information has been sent out to parents of children in Bronte class.

Communication and payment systems

The Trust have changed our communication and payment systems over the school holiday. We are currently working through teething problems and we will then launch our new parent app.

School Photos

Tempest Photography will be attending school on **Tuesday 20th September 2022** to take individual pupil photographs. We are unfortunately unable to offer family or sibling photographs on this occasion.

School meals

School meals are free to children in Reception and Key Stage 1 (Years 1 & 2). From Year 3, meals are charged at £2.50 per day (£12.50 for a full week), unless your child is entitled to Local Authority Free School Meals. If you think this is the case, please email the office at NCPAdmin@watertonacademytrust.org and we will arrange for the necessary form to be sent to you.

If you wish to order a school meal for your child, please access your account at <https://parents.feedinghungryminds.co.uk>. We would be grateful if parents of children in Key Stage 2 can ensure that all accounts are kept in credit. Your child will not be able to order if arrears are showing on the account.

Healthy Lunchboxes

Each child from those who stay with us in nursery for 30 hours to Year 6 at Normanton Common Primary Academy has the option to choose a school meal.

There is also an option to bring a packed lunch from home; with this in mind I would like to remind parents and carers that **sweets, chocolate bars** and **fizzy drinks** are not permitted in school as part of a packed lunch. If your child does have any specific dietary requirements or you need to update us on any medical needs, please contact the school office.

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IMPORTANT – we have children in school with serious nut allergies that can lead to anaphylaxis. Nuts and nut-based products (e.g. Nutella) are not allowed in school. Please ensure you do not send these in packed lunches. We appreciate your cooperation with this.

School Uniform

Thank you for ensuring all our children look smart in their school uniform. Please could we remind parents and carers of the importance of naming all items of school uniform (including PE kits, coats and shoes). Named items are much easier to return to their rightful owners!

Please report any absences by leaving a message on 01924 890 576 (option 1) before 9am or alternatively email NCPAattendance@watertonacademytrust.org

Yours sincerely
Head of School
A Riby

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