



Castleford Road  
Normanton  
West Yorkshire  
WF6 1QU

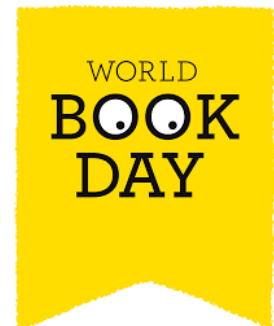
Telephone: 01924 890576  
Executive Headteacher: Miss Sarah Gordon  
Head of School: Mr Adam Riby  
Chair of Governors: Matt Elliott  
Email: [sgordon@watertonacademytrust.org](mailto:sgordon@watertonacademytrust.org)  
[ariby@watertonacademytrust.org](mailto:ariby@watertonacademytrust.org)

Wednesday 9<sup>th</sup> February 2022

Dear Parents/Carers

### World Book Day

We are running World Book Day in school on **Friday 4<sup>th</sup> March**. Children are invited to dress up as their favourite book character or a word, for example word **Blue** - dress up in blue, word **Spotty** – wear something spotty. We do not expect parents to buy expensive costumes and would encourage a home-made costume which your child has had a hand in creating. This is far more memorable. We are asking for a £1.00 donation, all proceeds will go towards purchasing new books for our school.



### SATs Meeting Year 6 Parents

We will be holding a Year 6 Parents' Meeting, On Tuesday 8<sup>th</sup> March 2022, regarding your child's SATs tests, which take place, w/c 9<sup>th</sup> May 2022.

There are two meeting times available:

**Tuesday 8<sup>th</sup> March @09.00am**  
**Tuesday 8<sup>th</sup> March @15.30pm**

The meeting will last approximately 30 minutes. During the meeting, we will give a summary of the Test and Assessment procedures and provide some test materials for you to look through. The meeting is also an opportunity for you to ask questions you may have. We look forward to seeing you then.

### Office staff – Farewell to Mrs Bowering

On Friday this week we say goodbye to Mrs Bowering in the school office. She has worked here for a number of years as a teaching assistant and office staff. I know you will join us in wishing her all the best in her new job! Mrs Sidebottom will join us after half term as our Senior Administrator.

**Please note that next week, Monday 14<sup>th</sup> February, the school office will be running on skeleton staffing. Mrs Fellows will be in for urgent queries around payments and ordering Monday – Thursday mornings. School staff will be covering the office in the meantime. Can I please ask that any queries are sent via email to [NCPAadmin@watertonacademytrust.org](mailto:NCPAadmin@watertonacademytrust.org) unless urgent.**

Designated Safeguarding Lead: Mr A Riby    Safeguarding Governor: Mrs P Forbes  
Deputy DSL: Miss S Gordon, Mrs S Conway, Miss H Ho

If you are worried a child is at risk of harm, please contact one of the above or **Social Care Direct on 0345 8503503**  
Copies of the Safeguarding Policy can be obtained from the school office or downloaded from the school website.



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## Welcome to Miss Chapman

We are looking forward to welcoming Miss Chapman to our staff team on Monday 28<sup>th</sup> February as our new learning mentor and attendance officer. She is really looking forward to getting to know and working with our children and parents. Look out for a new face on the playground in the morning!

## Parents Evening Appointments

Parents Evening will take place on Wednesday 9<sup>th</sup> March and Thursday 10<sup>th</sup> March 2022. Further details to follow.

## Upcoming Dates

|   |                             |
|---|-----------------------------|
| Friday 18 <sup>th</sup> February 2022                           | School Closes – Half Term   |
| Monday 28 <sup>th</sup> February 2022                           | School Reopens              |
| Friday 8 <sup>th</sup> April 2022                               | School Closes – Half Term   |
| Monday 25 <sup>th</sup> April 2022                              | School Reopens              |
| Monday 2 <sup>nd</sup> May 2022                                 | Bank Holiday                |
| Thursday 5 <sup>th</sup> May 2022                               | INSET                       |
| Monday 9 <sup>th</sup> May – Thursday 12 <sup>th</sup> May 2022 | KS2 SATS Week               |
| Friday 27 <sup>th</sup> May 2022                                | School Closes – Half Term   |
| Monday 6 <sup>th</sup> June 2022                                | School Reopens              |
| Friday 22 <sup>nd</sup> July 2022                               | School Closes – End of Term |
| Monday 25 <sup>th</sup> July 2022                               | INSET                       |
| Tuesday 26 <sup>th</sup> July 2022                              | INSET                       |

Please report any absences by leaving a message **with a detailed reason for absence** (we cannot accept “unwell” or “feeling poorly”) on 01924 890576 (option 1) before 9am or alternatively email [NCPAttendance@watertonacademytrust.org](mailto:NCPAttendance@watertonacademytrust.org)

Yours sincerely,

A Riby  
Head of School

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