



Castleford Road  
Normanton  
West Yorkshire  
WF6 1QU

Telephone: 01924 890576  
Executive Headteacher: Miss Sarah Gordon  
Head of School: Mr Adam Riby  
Chair of Governors: Matt Elliott  
Email: [sgordon@watertonacademytrust.org](mailto:sgordon@watertonacademytrust.org)  
[ariby@watertonacademytrust.org](mailto:ariby@watertonacademytrust.org)

Friday 22nd October 2021

Dear Parents and Carers,

A reminder that school closes for half term today and will reopen on **Monday 1st November 2021**. We hope you all have a lovely half term and of course a safe and happy Halloween.

### **Strong Families**

We will be running a Strong Families programme starting on Wednesday 17<sup>th</sup> November for 5 consecutive weeks finishing on Wednesday 15<sup>th</sup> December from 9am until 11.30am. This will give tips and advice on behaviour management and routines at home.

Please see attached leaflet for more information or speak to Mrs Conway.

### **Pupil Asset**

We have further school trips and residentials planned over the course of this academic year and hope that the majority of you have now been successful in accessing Pupil Asset to allow online payments to be made. Payments for breakfast club and extended nursery hours can also be booked using Pupil Asset.

We will be looking to use Pupil Asset as a booking system for parent consultations which will be held after half term. Please look out for further details.

Please contact the school office in the first instance should you require additional support accessing Pupil Asset.

### **Waterton Parliament**

Isla, Keisha and Io represented Normanton Common Primary Academy at Waterton Parliament meeting yesterday afternoon. We are excited to hear about all the wonderful ideas our school councillors have to make our school even better. Congratulations to Keisha who was elected Deputy Prime Minister for Children's Parliament across Waterton Academy Trust!

### **Public Holiday for The Queen's Platinum Jubilee**

As you may be aware, there is to be an additional public holiday on Friday 3rd June 2022, to mark the Queen's Platinum Jubilee. This date falls within the summer half term break and therefore all Waterton academies have been asked to allocate an alternative day in lieu within term time instead.

After considering the plans of other schools in the area, our academy will remain closed for one extra day on **Tuesday 4<sup>th</sup> January 2022**.

Designated Safeguarding Lead: Mr A Riby    Safeguarding Governor: Mrs P Forbes  
Deputy DSL: Miss S Gordon, Mrs S Conway, Miss H Ho

If you are worried a child is at risk of harm, please contact one of the above or **Social Care Direct on 0345 8503503**  
Copies of the Safeguarding Policy can be obtained from the school office or downloaded from the school website.



Castleford Road  
Normanton  
West Yorkshire  
WF6 1QU

Telephone: 01924 890576  
Executive Headteacher: Miss Sarah Gordon  
Head of School: Mr Adam Riby  
Chair of Governors: Matt Elliott  
Email: [sgordon@watertonacademytrust.org](mailto:sgordon@watertonacademytrust.org)  
[ariby@watertonacademytrust.org](mailto:ariby@watertonacademytrust.org)

Whilst we hope that you are able to take advantage of this extra day to spend together as families, we appreciate that many parents and carers may have prior work commitments and so this date has been chosen so as to align with other educational settings within our community and allow ample opportunity for childcare arrangements to be made, where necessary.

### Attendance Analysis

Today, a select group of children have been sent home with a letter and an 'Attendance Herringbone' which gives a detailed breakdown of your child's attendance for the first half of the Autumn term, up to and including Tuesday 19<sup>th</sup> October 2021.

All children will receive an Attendance Herringbone at the end of the Autumn term (in December) to allow all parents and carers the opportunity to keep track of their child's attendance.

### Friends In Common needs you!

A reminder that we are looking to restart our Friends In Common school community group and are looking for people to get involved. To register your interest or find out more information, please email [NCPAfriends@watertonacademytrust.org](mailto:NCPAfriends@watertonacademytrust.org) with your name, child's name and class.

### Poppy Appeal

Poppies and Poppy Appeal related merchandise will be available for sale in school from Monday 1<sup>st</sup> November. Children will be able to bring cash in to purchase these items from their classroom. Stocks are limited so we cannot guarantee availability. All donations will go to the Royal British Legion's Poppy Appeal.

Zip Pull – Suggested donation 50p  
Reflectors – Suggested donation 50p  
Silicon Wristband – Suggested donation £1  
Snap Band – Suggested donation £1.50



### Children in Need Fundraising Day – Friday 19<sup>th</sup> November



On Friday 19<sup>th</sup> November 2021 we will be supporting Children in Need – please bring a £1 contribution to wear a costume or non-uniform (please ensure sensible footwear!)

School Council will also be meeting for the first time after Half Term to finalise merchandise for sale - more details to follow.

Designated Safeguarding Lead: Mr A Riby    Safeguarding Governor: Mrs P Forbes  
Deputy DSL: Miss S Gordon, Mrs S Conway, Miss H Ho

If you are worried a child is at risk of harm, please contact one of the above or **Social Care Direct on 0345 8503503**  
Copies of the Safeguarding Policy can be obtained from the school office or downloaded from the school website.



Castleford Road  
Normanton  
West Yorkshire  
WF6 1QU

Telephone: 01924 890576  
Executive Headteacher: Miss Sarah Gordon  
Head of School: Mr Adam Riby  
Chair of Governors: Matt Elliott  
Email: [sgordon@watertonacademytrust.org](mailto:sgordon@watertonacademytrust.org)  
[ariby@watertonacademytrust.org](mailto:ariby@watertonacademytrust.org)

## Christmas Gifts

A reminder that a proof of your child's design and an order form will be sent home during next half term.

## Upcoming Dates

Friday 19th November 2021	Children in Need
Tuesday 7th December 2021	Nasal Flu Immunisations
Friday 10th December 2021	Christmas Jumper Day Christmas Dinner
Friday 17th December 2021	School Closes – End of Term
Tuesday 4th January 2022	This additional day is in lieu of the extra Bank Holiday for the Queen's Platinum Jubilee in June 2022
Wednesday 5th January 2022	School Reopens
Wednesday 5th January 2022	Young Voices – Year 5 and 6
Friday 18th February 2022	School Closes – Half Term
Monday 9th May – Thursday 12th May 2022	KS2 SATS Week

Yours sincerely,

A Riby - Head of School

Designated Safeguarding Lead: Mr A Riby    Safeguarding Governor: Mrs P Forbes  
Deputy DSL: Miss S Gordon, Mrs S Conway, Miss H Ho

If you are worried a child is at risk of harm, please contact one of the above or **Social Care Direct on 0345 8503503**  
Copies of the Safeguarding Policy can be obtained from the school office or downloaded from the school website.