



Castleford Road
Normanton
West Yorkshire
WF6 1QU

Telephone: 01924 890576
Executive Headteacher: Miss Sarah Gordon
Head of School: Mr Adam Riby
Chair of Governors: Matt Elliott
Email: sgordon@watertonacademytrust.org
ariby@watertonacademytrust.org

Friday 10th September 2021

Dear Parents and Carers,

Welcome Back!

On behalf of the staff and ourselves, we would like to extend a warm welcome back to all of our children, parents and carers. We trust that you have had a good summer break and we know that the children are ready to show us what they can achieve in their new classes.

Class emails

We appreciate that you may need to communicate with the class teacher. Please could we ask that you use the class email addresses below to make contact regarding learning etc. Be aware these will not be checked throughout the day but at the earliest convenience. As usual, if there is anything urgent, please contact the school office via the school telephone number.

Mrs Sawyer	NCPAducklings@watertonacademytrust.org
Mrs Wray Mrs Smith Mrs Brunyee	NCPArobins@watertonacademytrust.org
Mrs Douglas Mr Gibbons	NCPAhepworth@watertonacademytrust.org
Mrs Mackenzie	NCPAwaterton@watertonacademytrust.org
Miss Lewis	NCPAasharman@watertonacademytrust.org
Mrs Twigg	NCPAtomlinson@watertonacademytrust.org
Miss Bonner	NCPAbrownlee@watertonacademytrust.org
Miss Cookman Mrs Parkinson	NCPAadams@watertonacademytrust.org
Miss Rawes	NCPAbronte@watertonacademytrust.org
Mr Saville	NCPAcook@watertonacademytrust.org
Mr Oldroyd	NCPAhockney@watertonacademytrust.org

Swimming Lessons – Year 5 children in Bronte Class

Swimming lessons will recommence on Monday 13th September to children in Bronte class for this term only. The Year 5 children in Cook class will take part in the Spring Term. Additional information has been sent out to parents of children in Bronte class.

Designated Safeguarding Lead: Mr A Riby Safeguarding Governor: Mrs P Forbes
Deputy DSL: Miss S Gordon, Mrs S Conway, Miss H Ho

If you are worried a child is at risk of harm, please contact one of the above or **Social Care Direct on 0345 8503503**
Copies of the Safeguarding Policy can be obtained from the school office or downloaded from the school website.



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Staff Changes and Congratulations

Some of you may noticed that we have welcomed some new staff at Normanton Common Primary Academy.

Miss Lewis has joined us as class teacher in Sharman and Mr Gibbons is temporarily covering for Mrs Douglas in Hepworth class. We also welcome Mrs Sawyer into nursery. Miss Verity joins us as learning support assistant in Hockney class and Mrs Corban is our new HLTA who will be working across school covering classes. A warm welcome to the Normanton Common family!

We also welcome Mrs Dixon-Child, who will now be sharing her time between Normanton Common Primary Academy and Lee Brigg Infant & Nursery School offices. Mrs Dixon-Child will join Mrs Bowering and Mrs Fellows in our administrative team to ensure families, staff colleagues and stakeholders remain fully supported.

Pupil Asset / Parentmail

We will be moving away from using Parentmail as our system of communication to parents and carers and will be moving to a system called Pupil Asset. You will be able to use the system to:

- Book and pay for Breakfast Club
- Book After School Clubs
- Pay for additional Nursery hours

It is imperative that we have up to date contact details for parents and carers to allow them to make best use of the app based system and to ensure that we are able to contact you as required. We have therefore sent this newsletter in a 'test' e-mail using pupil asset to those who hold parental responsibility for our children, and would ask that you check your e-mail account(s). Should you not have received this communication please email the school office NCPAadmin@watertonacademytrust.org to advise, detailing your child's name and most up to date e-mail address in the message. Please do not call the school office to remedy any issues as we will be working through any 'teething problems' on a case by case basis. As always, communication (including newsletters) is uploaded to our school website - <https://normantoncommonacademy.org/>

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Upcoming Events

School Photos

Tempest Photography will be attending school on **Tuesday 21st September 2021** to take individual pupil photographs. We are unfortunately unable to offer family or sibling photographs on this occasion.

School Book Fair

Following the success of previous events, we will once again be hosting a school book fair. This will take place on **Monday 27th September 2021** – please look out for further details coming soon!

School Trip – Year 3/4

As part of this terms topic work, Tomlinson, Brownlee and Adams class will be visiting Bagshaw Museum, Batley on the dates shown below. Letters will be sent out to parents shortly. We are asking for a voluntary contribution of £16.00 towards this visit. We require returned permission slips in order for children to be able to participate in the visit.

Monday 27th September - Adams Class
Friday 15th October – Brownlee Class
Friday 22nd October – Tomlinson Class

Meet the Teacher

We understand that parents and carers would appreciate the opportunity to come into school to meet their child's new class teacher. Further to our letter sent out earlier this week, we will be providing an informal chance to do so on **Monday 13th September at 3.15/20pm**. Parents and carers are welcome to come into school to introduce themselves to staff and have a look around their child's new classroom. **Please ensure you wear a mask**, sanitise and have no symptoms of Covid.

School meals

School meals are free to children in Reception and Key Stage 1 (Years 1 & 2). From Year 3, meals are charged at £2.25 per day (£11.25 for a full week), unless your child is entitled to Local Authority Free School Meals. If you think this is the case, please email the office at NCPAadmin@watertonacademytrust.org and we will arrange for the necessary form to be sent to you.

If you wish to order a school meal for your child, please access your account at <https://parents.feedinghungryminds.co.uk>. We would be grateful if parents of children in Key Stage 2 can ensure that all accounts are kept in credit. Your child will not be able to order if arrears are showing on the account.

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Healthy Lunchboxes

Each child from those who stay with us in nursery for 30 hours to Year 6 at Normanton Common Primary Academy has the option to choose a school meal.

There is also an option to bring a packed lunch from home; with this in mind I would like to remind parents and carers that **sweets, chocolate bars and fizzy drinks** are not permitted in school as part of a packed lunch. If your child does have any specific dietary requirements or you need to update us on any medical needs, please contact the school office.

IMPORTANT – we have children in school with serious nut allergies that can lead to anaphylaxis. Nuts and nut-based products (e.g. Nutella) are not allowed in school. Please ensure you do not send these in packed lunches. We appreciate your cooperation with this.

School Uniform

Thank you for ensuring all our children look smart in their school uniform. Please could we remind parents and carers of the importance of naming all items of school uniform (including PE kits, coats and shoes). Named items are much easier to return to their rightful owners!

Our Attendance Target 96.5%

Congratulations to Waterton and Hockney classes for achieving the highest attendance figures this week.

Reception & Key Stage 1			Key Stage 2		
	Attendance	Lates		Attendance	Lates
Reception Robins	97.20%		Tomlinson Class (Y3)	96.55%	
Hepworth Class (Y1)	98.81%		Brownlee Class (Y3/4)	95.51%	1
Waterton Class (Y1/2)	100%	1	Adams Class (Y4)	95.40%	
Sharman Class (Y2)	99.44%		Bronte Class (Y5)	96.15%	
			Cook Class (Y5/6)	94.05%	
			Hockney Class (Y6)	98.30%	1

School attendance for the week is **97.10%**, which is above our attendance target. 287 children also achieved 100% attendance this week.

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Please report any absences by leaving a message on 01924 890 576 (option 1) before 9am or alternatively email NCPAattendance@watertonacademytrust.org

It has been a pleasure to welcome all children back this week and we are very much looking forward to working in partnership with our families this academic year in order to support our pupils. We could not be prouder of the settled and safe start our children have received to this academic year which is testament to the solidarity in relationships between home and school – something we pride ourselves upon.

If you have any questions, queries or concerns please do not hesitate to get in touch via the school office in the first instance.

Yours sincerely

A Riby
Head of School

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