



Castleford Road
Normanton
West Yorkshire
WF6 1QU

Telephone: 01924 890576
Executive Headteacher: Miss Sarah Gordon
Head of School: Mr Adam Riby
Chair of Governors: Matt Elliott
Email: sgordon@watertonacademytrust.org
ariby@watertonacademytrust.org

18th December 2020

Dear Parents and Carers

Annual Attendance Summary

Today I am sending home the first attendance summary of the academic year. This will help you keep track of your child's school attendance. If you have a query, please do not hesitate to get in touch with Miss Ho, our Learning Mentor, or your child's class teacher.



The summary is colour coded as follows:

| | | |
|---------------------------------|----------------------|---|
| Outstanding | Blue: 100% | The very best chance of success. Getting pupils off to a flying start! |
| Awesome job | Green: 96.3% - 99.9% | |
| Almost there | White: 95% - 96.2% | Below the school's aspirational attendance target but above the Government's basic attendance target. |
| Worrying level | Amber: 90% - 94.9% | Less chance of success because of periods of lost learning time. Makes it harder for children to progress as well. |
| Serious level - Needs more work | Red: below 90% | A significant amount of learning time is lost. Attendance below 90% is categorised as Persistent Absenteeism (PA). PA is monitored closely by the school and EWO (Education Welfare Officer) and may result in a provision plan or penalty notice (fine). |

Teams log on

I have attached a letter with information on accessing Microsoft Teams. This is in case of a bubble closure, to aid in providing online learning. If this was to happen we would be in contact with further information and support. KS2 have been practising how to log on and use this in school but our younger children would require support at home.

Our Attendance Target 96.5%

Congratulations to Waterton and Cook classes for achieving the highest attendance figures this week. Please ensure that you are coming to school for the earliest siblings' start time.

Designated Safeguarding Lead: Mr A Riby Safeguarding Governor: Mrs P Forbes
Deputy DSL: Miss S Gordon, Mrs S Conway, Miss H Ho

If you are worried a child is at risk of harm, please contact one of the above or **Social Care Direct on 0345 8503503**
Copies of the Safeguarding Policy can be obtained from the school office or downloaded from the school website.



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| Reception & Key Stage 1 | | | Key Stage 2 | | |
|-------------------------|------------|--|-----------------------|------------|--|
| | Attendance | | | Attendance | |
| Reception Robins | 89.14% | | Tomlinson Class (Y3) | 96.00% | |
| Hepworth Class (Y1) | 92.61% | | Brownlee Class (Y3/4) | 94.67% | |
| Waterton Class (Y1/2) | 94.64% | | Adams Class (Y4) | 93.86% | |
| Sharman Class (Y2) | 93.62% | | Bronte Class (Y5) | 94.44% | |
| | | | Cook Class (Y5/6) | 98.91% | |
| | | | Hockney Class (Y6) | 97.97% | |

School attendance for the week is 94.37%, which is below our attendance target. 254 children also achieved 100% attendance this week. 136 children received 100% attendance this term. Don't worry if you have missed out, there will be further opportunities to get 100% attendance over the Spring and Summer term.

Please be aware that our attendance email address is now: NCPAttendance@watertonacademytrust.org

Finally...

I'd like to say a big thank you on behalf of the staff team for the thoughtful Christmas cards and gifts you have given us. **We wish you a very Happy Christmas** and look forward to seeing everyone again when we return to school on Monday 4th January 2021 (and nursery on the 5th).

Yours sincerely

Adam Riby

Head of School

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